

**Registration Cancellation Policy**

Attendance in Living Light training classes and lodging at the Living Light Inn is limited. Therefore, classes and lodging fill up quickly. We require a deposit in advance to hold your space. If the class or inn is filled and you wish to be placed on a waiting list, we require a fully refundable deposit to hold your place.

Your journey begins as soon as you are fully committed, so we encourage you to pay in full—it is a pledge you make to yourself that you are serious about attending. When you make this commitment, life will open up to support you in your desire to participate in this life-affirming, transformational experience. There is no better guarantee than being paid in full. This helps you clear away obstacles and achieve your goals!

**To reserve your place in the class, Living Light Inn, or to be placed on the waiting list:**

- We require a minimum deposit of \$500 for classes over \$1,000. For classes and room stays under \$1,000, a minimum deposit of 50% is required.
- If the class or room at the inn is full, you will be notified immediately so that you may choose to be on our waiting list or have your deposit refunded.
- The signed Registration Cancellation Policy mailed, faxed, or scanned and emailed to us.
- If the class is full, you will be notified immediately so that you may choose to be on our waiting list or have your deposit refunded.
- Tuition and Inn lodging amount in full no later than 30 days prior to the class.

**Refund Policy**

Notice of cancellation prior to the event	Cancellation policy for tuition and Living Light Inn deposits and fees prior to the event
Over 60 days	Full refund* or full credit for a future class/Inn stay.
30 to 60 days	Minimum Deposit is non-refundable but may be carried forward to another class/Inn stay. ** Remainder of amounts is fully refundable. *
15 to 30 days	50% of your full tuition or Inn fee is non-refundable. ***
Less than 15 days	100% of your full tuition or Inn fee is non-refundable. ***

\*All refunds on amounts paid by credit card are subject to a 3% charge.

\*\*A \$100 roll-over fee will be immediately charged for deposits carried forward to another class/stay to be completed within one year.

\*\*\*If you must cancel within 30 days and someone on our waiting list can take your place, any nonrefundable tuition/Inn fees may be carried forward to a future class/stay.

**Associate Chef Training Series:** FUNdamentals, Essentials, Associate Chef and Instructor Training

- 10% discount on Associate Chef Training Series and any advanced classes registered for at the same time.
- An additional 5% discount on the full **Gourmet Raw Food Chef Certification series** when all seven (7) classes are reserved at the same time (2008 prices only apply).
- Full payment for all classes must be received 30 days prior to start of first class to qualify for discounts.
- If full payment is not received 30 days prior to the start of class, space cannot be guaranteed and no discount will apply.

**Complete Living Lightly Series: Spa Week, Juice Fast/Detox Week, FUNdamentals & Essentials**

- 10% discount on Living Lightly Series (3 weeks)
- Full payment must be received 30 days prior to start of first class to qualify for discounts.
- If full payment is not received 30 days prior to the start of class, space cannot be guaranteed and no discounts will apply.

**Discount Notes**

- Multiple discounts cannot be combined unless explicitly stated.
- Standard deposit and cancellation policies apply with the following clarification: If portions of discounted packages must be canceled, for any reason, in addition to the regular cancellation policy, tuition for classes already attended will be charged at full (non-discounted) price. For example, if someone purchased the Associate Chef Training Series and received a 10% package discount and then chose to cancel the Associate Chef & Instructor Training portion for any reason, FUNdamentals and Essentials would be charged at the full price before calculating any refunds due under the cancellation policy.

Please sign, date and return: I \_\_\_\_\_, understand and agree to the terms and conditions as stated above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Keep this half for your records**

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**Mail/fax this half to Living Light - 301 N Main Street, Fort Bragg, CA 95437 fax: (707)-964-1841**